



MEASURE J TRAFFIC CONGESTION RELIEF AGENCY

BOARD OF DIRECTORS

Meeting Agenda

MONDAY May 20, 2024

3:30 PM

**San Ramon Valley School District Office
699 Old Orchard Drive
Danville, CA 94526**

Written public comment may be submitted in advance of the meeting via email to admin@ridetraffic.com. Please indicate in your email the agenda item to which your comment applies. Comments submitted before the meeting will be provided to the TRAFFIX Board of Directors before or during the meeting. Please submit public comments as soon as possible so that they can be provided to the TRAFFIX Board of Directors before, and, as feasible, during the meeting.

Any document provided to a majority of the members of the Measure J Traffic Congestion Relief Agency (TRAFFIX) Board of Directors regarding any item on this agenda will be made available for public inspection at the meeting. Members of the public may arrange to view documents after the meeting by calling the TRAFFIX Administrative Coordinator at 925-973-2649 during normal business hours.

- I. Call to Order**
- II. Roll Call**
- III. Public Comment**
- IV. Order of the Agenda**
- V. Consent Calendar**
 - A. Approve** the Summary of Actions from March 18, 2024 Meeting Notes

VI. Reports and Presentations

- A. Receive and Approve** the TRAFFIX Audit Fiscal Year ending June 30, 2023
- B. Receive Update** from the Administrative Coordinator on Pass Sales, Operations Marketing, and Outreach
- C. Receive** First Student Location Manager Report

VII. Old Business

- A. Receive Update** on the winner of Bus Pass Design Contest
- B. Review** Customer Service Survey for the 2023/24 school year

VIII. New Business

- A. Elect TRAFFIX** Chair and Vice Chair for the 2024/25 School Year
- B. Receive and Approve** updated meeting schedule
- C. Review and Approve** contract with JJACPA Accounting firm
- D. Review and Approve** SRVUSD MOU renewal
- E. Review and Approve** Request for Proposal (RFP) for new bus vendor 2025.26 school year
- F. Review and Approve** TRAFFIX Financial Plan for FY 2024/25

Adjournment: The next scheduled meeting is Monday, July 15, 2024, at 3:00 PM at the District II Supervisor's office or another location as selected.

CERTIFICATION

I hereby certify that the foregoing agenda was posted at the San Ramon Valley School District Office, 699 Old Orchard Drive, Danville, CA 72 hours in advance of the noted meeting.

Ilana Israel Samuels

Ilana Israel Samuels, Director, Communications & Community Relations
San Ramon Valley School District